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ABSTRACTS FROM MINUTES

MEETING OF THE IAC DEPUTIES

10:30 Friday, 1 June, Room 132 South Building

Present: Dr. William L. Langer, CIA (Chairman)
Mr. Allan Evans, OIR
Colonel B. B. Talley, G-2
Captain Ray Malpass, ONI
Colonel Edward H. Porter, AFOIN
Captain R. G. McCool, JIG

Colonel David Crist, AFOIN
[redacted] CIA

Agenda: To review various aspects of the existing procedure for coordinating NIE's.

1. Captain Malpass recommended that exceptions taken by IAC representatives to portions of drafts under consideration by the IAC representatives meeting with the National Estimates Board be footnoted. It was considered that this would be helpful in clearing the draft with the individual IAC members, and in giving each some advance notice of the positions taken by other members.

ACTION: It was agreed that exceptions taken by IAC representatives would be noted in the draft going to the IAC. Discretion is to be left to O/NE to decide what shall constitute an issue sufficiently important to justify its inclusion as a footnote.

2. Captain McCool recommended that O/NE take time to fully coordinate draft estimates within CIA and O/NE before referring the draft to the departmental intelligence agencies.

ACTION: While it was recognized that on occasion "crash" procedures might not permit full prior internal coordination, every effort will be made by O/NE to comply with the recommendation.

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3. Captain McCool suggested that routine estimates be commented on by the Agencies in writing. It was agreed that written comments are essential to expedite the review of the draft and the systematic exchange of views. However, the maximum benefit of written comments can be derived only if these are brought to the meeting by persons who can elaborate on them.

ACTION: The Agencies will put increased emphasis on written comment to be brought to the meeting of the IAC representatives in sufficient copies to be read simultaneously by all. (An estimated 20 copies is desirable.)

4. Dr. Langer asked for views on a proposal to have a working level meeting between IAC agencies and the O/NE Task Team assigned to a given estimate. This would be a meeting preliminary to a consideration of the estimate by the IAC representatives and the Board. The main purpose of the preliminary meeting would be to "clarify" obscure points rather than to coordinate the draft. This procedure would: (1) Give opportunity for redrafting portions of the estimate which, though substantially agreed among all parties, nevertheless appeared to need redrafting; (2) Permit Board members to discuss with agency representatives only the more important aspects of a draft; (3) Reduce the number of meetings involving the whole Board; and (4) Increase the possibilities of getting uniformly high level agency representation at meetings with the Board.

ACTION: Preliminary meetings between representatives from the IAC agencies and O/NE Task Teams will be called, as required, prior to the meeting of the IAC representatives with the Board.

5. proposed a mutual exchange of agency contributions to NIE's at the time these are sent to O/NE.

ACTION: It was agreed that this would be done. The requirements of the agencies for copies was noted:

CIA	-	10
State	-	3
G-2	-	3
ONI	-	3
AFOIN	-	3
JIG	-	1

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6. Dr. Langer queried the group about the desirability of including supplementary material in NIE's in the form of TABS. It was the consensus that no general rule could be formulated other than to keep NIE's as short as possible.

ACTION: Matter of the inclusion of supplementary information in the form of TABS is to be left to the discretion of O/NE.

7. The question of deadlines, night work, and weekend work was discussed.

ACTION: Whenever possible an extra day or so should be given to the agencies to prepare for the meeting of the IAC representatives.

8. Dr. Langer commented on the variation of the quality of some of the contributions and variations in the level of agency representation at coordination meetings. The very difficult problem of getting uniformly high performance in view of the numerous and various demands made upon each agency was noted. It was generally agreed that the agency contributions should increasingly stress the basis for the estimate, rather than the estimate itself, leaving the latter for discussion at the meeting.

ACTION: Every effort will be made to send the best of agency representation to meetings scheduled for the consideration of key estimates.

Agencies hereafter will give more stress to the informational content of their contributions rather than to the estimative content.

9. There was general agreement that changes ^{may have to be} made by O/NE in final drafts being cleared for publication after IAC consideration.

ACTION: O/NE has agreed to so indicate changes.

- 3 -

SECRET

SECRET

10. Dr. Langer stressed the importance to O/NE of having good reports from the field on requirements which emerge from the discussion of NIE's in the various phases of the coordination process.

ACTION: The chairman of an IAC representatives meeting will, with the assistance of those participating, endeavor to identify these requirements and to allocate follow-up responsibility to the appropriate agencies.

- 4 -

SECRET